

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

November 26, 2018

District Conference Room

Roll Call – Executive Session

Upon roll call at 7:33 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto (ABSENT), Porro, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 7:33 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mr. Rukaj and seconded by Mr. Bunting and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Regular Public Meeting

Upon roll call at 8 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto (ABSENT), Porro, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and was also present.

The meeting was called to order by the Board president at 8:01 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mrs. Castor further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mrs. Castor invited Ms. Goodrich, RHS, Student Board Representative, and Ms. Durkin, IHHS, Student Board Representative, to present their reports as follows: Ms. Goodrich stated: 1) the RHS Football Team remained undefeated by beating Summit in the State Final Game; 2) a program entitled, Distracted Driving, was held for the juniors and seniors; 3) on Friday, Bandana Day, a program on Hospice Care for Teens is scheduled; 4) a Toy Drive, hosted by NHS, raised over \$2,000 for charity; and 5) NHS is hosting a Book and DVD Drive. Ms. Durkin stated: 1) the Winter Sports season is beginning; 2) the IHHS Play, Blythe Spirit, is scheduled on Thursday, November 29; Friday, November 30; and Saturday, December 1; 3) the Student Council is promoting a Toy Drive; and 4) Holiday Festival is scheduled on December 6.

SUPERINTENDENT'S REPORT

Mrs. MacKay reported that she attended the RHS Play, Peter and Wendy. She stated that the performance by students was outstanding. The IHHS Play, Blythe Spirit, is scheduled on Thursday, Friday, and Saturday; November 28, 29, and December 1.

Mrs. MacKay presented the District's 2017-18 School Year Student Safety Data Report. She also discussed the Vandalism & Violence/HIB Report for prior years.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the State has yet to release the data and timeline for the District's Audit. An Exit Conference is scheduled with the auditors to discuss the preliminary findings of the 2017-18 Audit;

2) A meeting to discuss the preliminary findings of the free Energy Audit conducted is scheduled this week. Results of the Energy Audit will be discussed at the next Facilities Committee Meeting; and 3) an RFP is active for the replacement of the District’s copiers. Review and analysis of the RFP results will be discussed at the December 7 Finance Committee Meeting.

Discussion followed regarding the safety of the athletic fields. Mr. Ceurvels stated that an additional G-Max test was performed, and it was determined that the fields are safe.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by KILDAY Seconded RUKAJ to open the meeting to public discussion.

No discussion.

B. Moved by QUINLAN Seconded KILDAY to close public discussion of agenda items and to re-enter the Regular Public Meeting.

OPEN BOARD DISCUSSION

Mrs. Castor distributed a copy of the salary ranges for the Independent Employees to the Board Members and stated that the salary ranges were discussed by the members of the Personnel/Goals/Evaluation Committee. If Board members have any questions about the salary ranges, please contact Mrs. Castor.

ACTION ITEMS - ✓ = Yes

The following motion was approved by roll call:

Moved by: BECKER Seconded: BECKER

To approve Closed and Action/Work Session Minutes of October 8, 2018.

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Rukaj ✓, Butto ABSENT, Castor ✓

The following motion was approved by roll call:

Moved by: BECKER Seconded: BECKER

To approve Closed and Regular Public Meeting Minutes of October 29, 2018.

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ABSTAIN, Rukaj ✓, Butto ABSENT, Castor ✓

The following motions were approved by roll call: P1 – PO1

Moved by: PORRO Seconded: BUNTING

PERSONNEL

P1. To amend the salary guide placement for tenured, certificated District staff effective for the 2016-17 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Department</u>	<u>School</u>	<u>Level/Step</u>	<u>Salary</u>
Annmarie Anderson	Science	IHHS	BA+15/12	\$63,563 ^a

Staci Anson	Social Studies	RHS	MA+30/17	\$87,375 ^B
Marc Conley	Special Education	RHS	MA+15/12	67,251 ^B
Jennifer Dinan	Math	IHHS	MA+30/10	66,009 ^B
Heidi Enslin-Velez	Science	RHS	BA/15	65,909 ^B
John Gaccione	Math	RHS	MA+30/17	87,375 ^B
Jutta Gonzalez	Science	IHHS	MA/18	83,600 ^B
Carly Hausch	Math	IHHS	MA/10	63,133 ^B
Kevin Hogan	Special Education	IHHS	MA/4	52,220 ^A
Elizabeth Johnson	Social Studies	IHHS	MA+15/10	64,453 ^B
Sharon Katz	Guidance	RHS	MA+30/16	81,584
Christine Kelly	Special Education	IHHS	MA+30/5	57,657 ^A
Allison Lombardi	Math	RHS	BA+15/4	51,692 ^A
Jill Matcovich	Special Education	RHS	MA/4	52,220 ^A
Michelle Patrickio	English	District	MA/10	63,133 ^B
Angela Rodriguez	World Languages	RHS	MA+30/11	67,903 ^B
John Schilstra	Applied Technology	RHS	BA/13	62,139 ^A
Cynthia VanderMolen	.4 Social Studies	RHS	MA/9	24,630 ^B
Robert Wilson	Science	IHHS	MA+15/9	62,862 ^A
Thomas Zullo	Science	RHS	BA/5	51,759 ^A

^ALongevity, Step A, \$1,625

^BLongevity, Step B, \$2,400

- P2. To amend the salary guide placement for a tenured, certificated District Supplemental Teacher effective for the 2016-17 School, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>School</u>	<u>Level/Step</u>	<u>Salary</u>
Susan Sautner	IHHS	MA/12	\$35,703 ¹

¹Longevity, \$950

- P3. To amend the salary guide placement for tenured District ten- and twelve-month, Administrative Assistants, full-time, effective for the 2016-17 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Grade/Step</u>	<u>Salary</u>
Judy Bagar	II/Top+1	\$58,055 ¹
Jeanette Lynch	III/Top+1	59,825 ⁴
Kristen Petersen	II/Top+1	48,180 ²
Cathy Pezzuti	III/Top+1	59,825 ³
Sandra Sedlak	II/Top+1	48,180 ³
Diane Winters	II/Top+1	48,180 ³

¹Longevity, \$1,500

²Longevity, \$1,300

³Longevity, \$1,800

⁴Longevity, \$1,000

- P4. To amend the salary guide placement for District Technology Support Specialists, full-time, effective for the 2016-17 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Step</u>	<u>Salary</u>
David Conca	11	\$62,908 ¹
Joel Reid	11	62,908 ²

¹Longevity, \$1,300

²Longevity, \$1,800

- P5. To amend the salary guide placement for District Security Aides, effective for the 2016-17 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Building</u>	<u>Step</u>	<u>Salary</u>
Robert Jasinski (.85)	IHHS	4	\$21,352.85 ¹
Emanuel LaTerra	IHHS	4	25,121 ²
Linda Lucibello	RHS	4	25,121 ²

¹Longevity, \$1,125

²Longevity, \$1,550

- P6. To amend the salary guide placement for tenured, certificated District staff effective for the 2017-18 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Department</u>	<u>School</u>	<u>Level/Step</u>	<u>Salary</u>
Annmarie Anderson	Science	IHHS	BA+15/13	\$65,389 ^A
Staci Anson	Social Studies	RHS	MA+30/18	91,961 ^B
Marc Conley	Special Education	RHS	MA+15/13	69,423 ^B
Jennifer Dinan	Math	IHHS	MA+30/11	68,378 ^B
Heidi Enslin-Velez	Science	RHS	BA/16	70,262 ^B
John Gaccione	Math	RHS	MA+30/18	91,961 ^B
Jutta Gonzalez	Science	IHHS	MA/19	89,921 ^B
Carly Hausch	Math	IHHS	MA+15/11	66,520 ^B
Kevin Hogan	Special Education	IHHS	MA+15/5	55,576 ^A
Elizabeth Johnson	Social Studies	IHHS	MA+30/11	68,378 ^B
Sharon Katz	Guidance	RHS	MA+30/17	88,112
Christine Kelly	Special Education	IHHS	MA+30/6	59,867 ^A
Allison Lombardi	Math	RHS	BA+15/5	53,652 ^A
Jill Matcovich	Special Education	RHS	MA+15/5	55,576 ^A
Michelle Patrickio	English	District	MA/11	65,168 ^B
Angela Rodriguez	World Languages	RHS	MA+30/12	70,434 ^B
John Schilstra	Applied Technology	RHS	BA/14	63,962 ^A
Cynthia VanderMolen	.4 Social Studies	RHS	MA/10	25,546.80 ^B
Robert Wilson	Science	IHHS	MA+15/10	65,187 ^A

^ALongevity, Step A, \$1,625

^BLongevity, Step B, \$2,400

- P7. To amend the salary guide placement for tenured District ten- and twelve-month, tenured Administrative Assistants, full-time, effective for the 2017-18

School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Grade/Step</u>	<u>Salary</u>
Judy Bagar	II/Top+1	\$59,420 ¹
Jeanette Lynch	III/Top+1	61,190 ²
Kristen Petersen	III/Top+1	61,190 ²
Diane Winters	II/Top+1	49,545 ³

¹Longevity, \$1,500

²Longevity, \$1,300

³Longevity, \$1,000

- P8. To amend the salary guide placement for a District Technology Support Specialist, full-time, effective for the 2017-18 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Step</u>	<u>Salary</u>
David Conca	11	\$64,738 ¹

¹Longevity, \$1,300

- P9. To amend the salary guide placement for District Security Aides, effective for the 2017-18 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Building</u>	<u>Step</u>	<u>Salary</u>
Robert Jasinski (.85)	IHHS	4	\$21,888.35 ¹
Emanuel LaTerra	IHHS	4	25,751 ²
Linda Lucibello	RHS	4	25,751 ²

¹Longevity, \$1,125

²Longevity, \$1,550

- P10. To amend the salary guide placement for tenured, certificated District staff effective for the 2018-19 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Department</u>	<u>School</u>	<u>Level/Step</u>	<u>Salary</u>
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Annmarie Anderson	Science	IHHS	BA+15/14	\$69,588 ^A
Staci Anson	Social Studies	RHS	MA+30/19	98,271 ^B
Marc Conley	Special Education	RHS	MA+15/14	72,912 ^B
Jennifer Dinan	Math	IHHS	MA+30/12	72,119 ^B
Heidi Enslin-Velez	Science	RHS	BA/17	74,897 ^B
John Gaccione	Math	RHS	MA+30/19	98,271 ^B
Jutta Gonzalez	Science	IHHS	MA/20	96,504 ^B
Carly Hausch	Math	IHHS	MA+30/12	72,119 ^B
Kevin Hogan	Special Education	IHHS	MA+15/6	59,258 ^A
Elizabeth Johnson	Social Studies	IHHS	MA+30/12	72,119 ^B
Sharon Katz	Guidance	RHS	MA+30/18	94,096
Christine Kelly	Special Education	IHHS	MA+30/7	63,445 ^A
Jill Matcovich	Special Education	RHS	MA+15/6	59,258 ^A
Michelle Patrickio	English	District	MA/12	68,242 ^B
Angela Rodriguez	World Languages	RHS	MA+30/13	73,749 ^B
John Schilstra	Applied Technology	RHS	BA/15	68,897 ^A
Cynthia VanderMolen	Social Studies	RHS	MA/11	66,953 ^B
Robert Wilson	Science	IHHS	MA+15/11	68,305 ^A

^ALongevity, Step A, \$1,625

^BLongevity, Step B, \$2,400

P11. To amend the salary guide placement for tenured District ten- and twelve-month, Administrative Assistants, full-time, effective for the 2018-19 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Grade/Step</u>	<u>Salary</u>
Judy Bagar	II/Top+1	\$60,870 ^C
Jeanette Lynch	III/Top+1	62,640 ^B

Kristen Petersen	III/Top+1	\$62,640 ²
Diane Winters	II/Top+1	50,995 ³

¹Longevity, \$1,500

²Longevity, \$1,300

³Longevity, \$1,000

P12. To amend the salary guide placement for a District Technology Support Specialist, full-time, effective for the 2018-19 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Step</u>	<u>Salary</u>
David Conca	11	\$66,633 ¹

¹Longevity, \$1,300

P13. To amend the salary guide placement for an Instructional Aide, effective for the 2018-19 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Building</u>	<u>Step</u>	<u>Salary</u>
Laurie Lydecker	RHS	4	\$28,261 ¹

¹Longevity, \$900

P14. To amend the salary guide placement for District Security Aides, effective for the 2018-19 School Year, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, and further move that the president and secretary, as the proper officers of the Board of Education, be authorized and directed to issue a contract of employment as follows:

<u>Name</u>	<u>Building</u>	<u>Step</u>	<u>Salary</u>
Robert Jasinski (.85)	IHHS	4	\$22,483.35 ¹
Emanuel LaTerra	IHHS	4	26,451 ²
Linda Lucibello	RHS	4	26,451 ²
Walter Meyers ³	IHHS	4	26,451 ²

¹Longevity, \$1,125

²Longevity, \$1,550

³Effective December 6, 2018

P15. To amend the employment date for Guy Bertola, IHHS, .79 One-to-One Instructional Aide effective November 26, 2018 - June 30, 2019.

P16. To approve, as recommended by the Superintendent of Schools, the appointment of an athletic coach, subject to all federal, state, county, and local regulations,

governing said employment; effective for the 2018-19 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A:12-1 et seq.* as follows:

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Brian DePersis	Asst. Baseball	Standard	4	\$5,871

P17. To confirm the appointment of a Special School Advisor, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2017-18 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as follows:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
John Schilstra	Robotics	4	\$2,332

P18. To amend the appointment of Jennifer Dinan, IHHS, from Sophomore Class Advisor, Step 4, \$1,528, to Sophomore Class Advisor, Step 4, \$3,056, effective for the period November 19, 2018 - April 4, 2019.

P19. To amend the appointment of Jessica Griffin, RHS, from Asst. Girls’ Basketball, Step 1, \$4,320, to Asst. Girls’ Fencing, Step 1, \$4,320, effective for the 2018-19 School Year.

P20. To approve the appointment, as recommended by the Superintendent of Schools, of Kim Carey, District, On-call, Substitute Bus Driver, effective for the 2018-19 School Year, at an hourly rate of \$21.70, for a maximum of 30 hours per week, and move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A:12-1 et seq.*

P21. To approve the following individual listed below as a substitute teacher effective for the 2018-19 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A:12-1 et seq.*, as applicable:

<u>Name</u>	<u>Location</u>
David Deyo	District

P22. To rescind the appointment of Peter Bedell, IHHS, Robotics Special School Advisor, effective for the 2017-18 and 2018-19 School Years.

P23. To rescind the appointment of Jerry Lewis, RHS, Asst. Boys’ Soccer Coach, effective for the 2018-19 School Year.

P24. To accept the resignation of Ashley Diaz, IHHS, .79 Instructional Aide, effective November 26, 2018.

P25. To approve the appointment, as recommended by the Superintendent of Schools, of Daniel VanderMolen, IHHS, Interim Math/Business Subject Supervisor, maternity leave replacement, not accruing tenure in the position, two days per

week, effective for the period December 10, 2018 – April 26, 2019, plus two transition days, at a per diem rate of \$475.00, to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, and all other applicable laws and regulations.

EDUCATION

E1. To approve District student field trips scheduled for the 2018-19 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Ramapo High School	RIH Orchestra	December 3, 2018	\$0
Indian Hills High School	RIH Orchestra	December 10, 2018	0
Glen Rock Train Station	RHS Economics	December 12, 2018	301.54
Franklin Avenue & Valley Middle Schools	IHHS Wind Ensemble	January 11, 2019	352.11
Ridgewood United Methodist Church	IHHS Chamber Choir	January 21, 2019	284.22
Indian Hills High School	RHS Choir	January 31, 2019	0
Ramapo High School	RIH Orchestra	February 14, 2019	0
Memorial Day Parade, Wyckoff	RHS Marching Band	May 27, 2019	609.08

E2. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the schools indicated and at the tuition costs indicated for the 2018-19 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
022601	BCSS/North Street School	\$45,828.00
091501	The Learning Clinic, Inc.	145,310.75

Pro-rated 134 days

E3. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2018-19 School Year as a result of the HIB Investigations for RHS-HIB 2018-006 and RHS-HIB 2018-007.

E4. That home instruction for a District student, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
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420366

RHS

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OPERATIONS

OP1. To approve Change Order No. 004, dated October 25, 2018, from Rochelle Contracting Co., Inc., P.O. Box 855, Landing, New Jersey 07850 for *Home Bleacher Replacement at Ramapo High School* to include the following:

<u>Change Order No.</u>	<u>Description</u>	<u>Amount</u>
004	Credit to install a wood pole instead of a concrete filled steel pole.	(\$2,338.60)

The Original Contract Sum is \$533,000.00 and the New Contract Sum including this Change Order will be \$596,968.30 (The net change by previously authorized Change Orders was \$66,306.90; Contract Sum will be decreased by this Change Order in the amount of \$2,338.60; the Contract Sum prior to this Change Order was \$599,306.90).

FINANCE

- F1. That the financial report of the business administrator and the treasurer of school monies for the month of September 2018, including a cash report for that period, be approved and ordered filed.
- F2. To approve the *Committed Purchase Order Report* for the month of October 2018, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F3. To ratify the October 31, 2018 Payroll in the amount of \$1,234,900.72 having been duly audited and previously paid. (Amount was not available for October 29, 2018 Regular Public Meeting).
- F4. To authorize approval of bills drawn on the current account in the total amount of \$3,797,605.07 for materials received and/or services rendered, including the November 15 and the November 21, 2018 Payrolls, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F5. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of October 2018.
- F6. That bills in the District Cafeteria Fund in the total amount of \$29,752.42 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$11,804.38	July Operations
ARAMARK	\$17,948.04	August Operations

- F7. That bills in the District Cafeteria Fund in the total amount of \$122,827.70 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$122,827.70	September Operations
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- F8. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of September 30, 2018 after review of the Secretary’s monthly financial report (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of

N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F9. To approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4, I*, Frank C. Ceurvels, certify that as of September 30, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

F10. To approve the 2019-20 Budget Development Schedule.

F11. To approve the resolution as follows:

BE IT RESOLVED, that the amount of District taxes needed to meet the obligations of this Board from January - June 2019 is \$26,263,755 divided as follows:

- \$9,746,001 Borough of Franklin Lakes
- \$6,145,256 Borough of Oakland
- \$10,372,498 Township of Wyckoff

F12. To approve the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees’ current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
D18-12	Sutherland	Learning Forward Conference	12/1-6/18	\$3,175.50
IH18-21	Viruet	Bilingual/ ESL Conference	12/7/18	142.75
IH18-22	Paravati	NJCHE Conference	11/30/18	111.00
IH18-23	Fackelman	NJAHPERD Convention	2/25-27/19	302.00
IH18-24	Lereah	NJCEC Conference	3/22/19	115.00

IH18-25	Scanlon	NJCEC Conference	3/22/19	\$115.00
R18-24	Gross-Green	NJECC	1/8/19	132.00
R18-25	Vogel	NJECC	1/8/19	123.26
R18-26	Gordy	NJECC	1/8/19	110.00
R18-27	Gallo	Shared Time Programs	12/7/18	4.96
R18-28	Heidenfelder	Federal Wage & Hour Child Labor Laws	12/3/18	125.00
R18-29	Gallo	NJCEC Spring Conference	3/22/19	115.00
R18-30	DelBuono	NJECC	1/8/19	138.00
R18-31	Colaneri	NJCEC Spring Conference	3/22/19	120.00
R18-32	Calderon	PRISM Workshop	11/30/18	162.98

POLICY

PO1. To approve the second and final reading of District Policy 5330.04,
Administering an Opioid Antidote.

P1 – PO1

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Rukaj ✓, Butto **ABSENT**, Castor ✓

COMMITTEE REPORTS

Mr. Porro reported that the members of the Policy Committee met to review and discuss District policies.

Mrs. Becker stated that the November Crisis Management Committee Meeting was cancelled due to the snow day. The December Crisis Management Committee Meeting is scheduled on December 14.

Mrs. Kilday stated that an Education Committee Meeting is scheduled on November 27.

Mr. Bunting stated that the a Finance Committee Meeting is scheduled on December 7. He also stated that the members of the Negotiations Committee will meet with representatives of the RIHSA on November 27, 3:30 P.M.

Mrs. Quinlan reported that a Facilities Committee Meeting is scheduled on December 4.

Mr. Becker stated that an Extracurricular Committee Meeting will be scheduled some time in January 2019.

BOARD COMMENTS

Board members congratulated Mr. Gibbs and the members of the RHS Football Team for an outstanding season.

Mrs. Kilday stated that she attended the RHS Play, Peter and Wendy, and congratulated the students and staff for a job well done.

Mrs. MacKay thanked the Bergen County Sheriff's Department for providing a motorcycle escort for the RHS Football Team to MetLife Stadium and also thanked the Wyckoff Fire Department for providing an escort for the team back to the high school.

Mrs. Castor stated that an Adhoc Committee for the purpose of focusing on shared services will be established. The members of the Adhoc Committee are: Mr. David Becker, Chairperson; Mr. Tom Rukaj; and Mrs. Kilday. The Committee has started its investigation of paving the parking lot at one of the high schools.

Mrs. Castor also stated that she attended the APTS and PTSO Meetings in November and the IHHS World Languages National Honor Society Induction Ceremony. She congratulated the students and staff on a wonderful ceremony. She also stated that she attended a performance of Peter and Wendy. She congratulated the students and staff on a great performance.

PUBLIC DISCUSSION

- A. Moved by BECKER Seconded BUNTING to open the meeting to public discussion.

A member of the audience addressed the Board regarding the Honors offerings for juniors and seniors. Mrs. MacKay stated that the current model is that Honor students enroll in AP courses, and if a student is a strong CPE student, those students have had success when enrolling in AP courses. She stated that this structure has been successful in the past.

- B. Moved by PORRO Seconded BUNTING to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mrs. Castor announced anticipated future meeting dates as follows:

Monday, December 10, 2018, Work Session/Regular Public Meeting, Ramapo High School, Library, 8 P.M.

ADJOURNMENT

Moved by PORRO Seconded: BUNTING to adjourn at 8:45 P.M.

Jane Castor
Board President

Frank C. Ceurvels
Business Administrator/Board Secretary